

Job Description: Studio Assistant

Company Overview:

GAS is a rental equipment company & studio complex working with the top end of the fashion stills photography market. We pride ourselves on the quality and professionalism of our service. We're a young, vibrant company; constantly developing and striving to be the best at what we provide.

Job Overview:

GAS Studios is looking for a Studio Assistant to help support the studio in the day-to-day operations. We are looking for someone, organised, hard working with the ability to think on their feet. The role does include, painting, cleaning, and tidying as well as covering a variety of administrative tasks.

This is a perfect opportunity to see how a film and photographic studio operates and is a great entry level role into the industry.

Key Responsibilities:

- Ensuring the maintenance of our studios and facilities. This includes painting infinity coves and keeping the studios clean, tidy, and ready for clients.
- Ensuring health and safety best practices are maintained across the board.
- Managing a variety of administrative tasks, including stock checks, and recording additional orders.
- Assisting the Studio Manager with the day-to-day operations at the studios.
- Welcoming and catering to clients, ensuring their comfort and satisfaction throughout their shoot. This could include handling requests, assisting with equipment, or fetching coffee.

Candidate Profile:

- An ideal candidate will have excellent customer service skills, coupled with a high level of self-motivation and professionalism.
- A hands-on, energetic approach is key to thriving in this role.
- Being a great communicator is important, as you'll interact regularly with clients and the rest of the team.
- The role involves physical tasks, including lifting and cleaning.

Preferable Experience:

- While no specific qualifications are required, any experience in a similar studio setting, a keen interest in photography and lighting, or previous customer-facing roles would be a bonus.

This full-time role requires a 40-hour work week, spread over four days, with the possibility of overtime and weekend work depending on studio bookings.

Where:

- Gas is based in Tottenham, North East London.

When:

- Immediately

How to Apply:

- Please submit your CV along with a brief cover letter to jobs@gashire.co.uk. Only successful candidates will be contacted.